

*Parish of
St. John-in-Bedwardine*

2019

ANNUAL MEETING OF PARISHIONERS

and

ANNUAL PAROCHIAL CHURCH MEETING

Will be held in the church on Sunday the
7th day of April 2019 commencing at noon.

AGENDA

and

REPORTS

**The Accounts for 2018 and the Independent
Examiner's Report are at the back of this booklet
(following page 20)**

St. John-in-Bedwardine Church
Agenda for the Annual Meeting
7th April 2019, 12noon in the Church

Welcome and Opening prayers

PART 1 MEETING FOR THE ELECTION OF CHURCHWARDENS Page

Minutes of the meeting held on 22nd April 2018 Part 1.

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PART 2 ANNUAL PAROCHIAL CHURCH MEETING

1. Apologies.
2. Minutes of the meeting held on 22nd April 2018 Part 2. 2-3
3. Matters Arising.
4. Elections of Parochial representatives of the laity:
- a. To the Parochial Church Council (4 vacancies).
5. Appointments:
- a. Appointment of Sidesmen
- b. Appointment of Independent Examiner..... 4
6. A Report on changes in the roll since the last annual meeting. 4
7. An Annual Report on the proceedings of the parochial church council and the activities of the parish generally:
- a. Vicar's Annual Report. 4-5
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- c. Reports from Church Committees and Groups (written). 7-17
8. Financial Report and Accounts for the year ending 31.12.18.
- The Accounts for the year ending 31st December 2018 are at the back of this booklet (following page 20), and incorporate the Finance Report and the Independent Examiner's report.*
9. Churchwardens' annual report on the fabric, goods and ornaments of the Parish Church. 18-20
10. Report on the proceedings of Deanery Synod. 20
11. Potential Re-ordering of the church
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PART 3 MEETING OF THE NEW PAROCHIAL CHURCH COUNCIL

1. Election of Assistant Churchwardens.
2. Election of Lay Vice-Chairman.
3. Election of Secretary.
4. Co-option of Members.
5. Election of Treasurer.
6. Confirmation of Standing Committee
7. AOB.
8. Date of next meeting.

ANNUAL PAROCHIAL MEETING
12 noon SUNDAY, 22nd APRIL, 2018

The Vicar took the chair. There were 40 present; 5 apologies were recorded.

Part 1 *The appointment of Churchwardens.*

The minutes of the meeting on 2nd April 2017 (part 1) were approved.

There were two nominations for the post of Churchwarden, Gordon Templeton and Joy Job.

Gordon had completed six consecutive years as Churchwarden. The Vicar explained that under Section 3 of the Churchwardens Measure 2001, someone who has completed six consecutive terms of office is disqualified from standing for immediate re-election, unless the meeting of parishioners agree that this section does not apply in the parish concerned. He therefore asked the meeting to agree to a resolution suspending this disqualification, and the meeting voted unanimously in favour. This suspension remains in place until a future meeting of parishioner's votes to revoke it.

This being the case, Gordon and Joy were duly declared elected.

On behalf of everybody, the Vicar thanked the wardens for all their work.

Part 2 *The Annual Parochial Church Meeting.*

The minutes of the meeting on 2nd April 2017 (part 2) were approved as a true and accurate record. There were no matters arising.

For the PCC election: There were 4 vacancies. 3 people were proposed and elected: Luise Horrocks, Jane Askew and Fiona Templeton. That leaves one casual vacancy to be filled at a later stage.

There were no proposed Sidesmen.

Chris Rees proposed and John English seconded the re-appointment of Grahame Lucas as our independent inspector and this was agreed.

Graham Evans, Electoral Roll Officer, reported that the electoral roll now had 154 members: 11 names have been added and 8 removed since last year.

The Vicar noted that all reports had been issued in advance in booklet form to give people time to read them before the meeting. He asked for comments or questions about each report in turn. Some of the points raised:

- The Vicar stated that in addition to his report the formation of a Team was now getting nearer. The Vicar at Hallow (who has the freehold) is retiring in October so this process can now get underway. It is envisaged that Hallow, Grimley & Holt and Lower Broadheath will be grouped together. Crown East will officially join the Leigh Group. This leaves the parishes of St John's, St Clement's (with St David's) and St Michael's to form a new team.
- John Prangnell would have liked the hard work of Chris Stuart over the last 8 years acknowledged. The way that his time with St Johns ended cannot eradicate all that he did.

- Graham Evans thanked Phil Bradford and Sarah Cottrill for steering us through the difficult times.
- Colin Nash reported that the new website is almost ready to go live. He will hand out log-in details to PCC members so that they can see what it will look like. It is due to go live during the 2nd week in May.
- Anne Sherratt reported that she had sent out 33 baptism anniversary cards this year (44 last year) and there are only 25 for this coming year. Phil said that the general trend was down but that baptism bookings are being taken all the time.

The 2017 accounts and treasurers' report were presented to the meeting. Chris Rees said that the Reserves Policy now puts real numbers into the Asset Management Fund which currently stands at £67,325 which means that our funds are in a pretty healthy condition. Phil Bradford thanked Chris Rees for all the time and effort he had put into the accounts.

The Churchwardens' Annual Report for 2017 was accepted.

The vicar thanked everyone for all that they do.

Part 3 *Parochial Church Council Meeting*

At the PCC Meeting held immediately following Phil Bradford thanked the out-going members of the PCC – John English and Arthur Burgess. He welcomed Fiona Templeton as a new PCC member and welcomed back Luise Horrocks and Jane Askew.

The following appointments were made:

Assistant Churchwarden: It was agreed to hold this position in abeyance at the current time.

Lay Vice Chair: Sue Bale was nominated by Colin Nash and seconded by Jane Askew

Secretary: Elizabeth Edwards (appointed as a non-member of the PCC, remunerated within her role as Parish Administrator) was nominated by Graham Evans, seconded by Jane Askew

Treasurer: Chris Rees was nominated by Jane Askew, seconded by Gordon Templeton.

Composition of the **Standing Committee** was agreed as: The Vicar, Lay Vice Chair, Churchwardens, Treasurer, Graham Evans (as previous PCC Secretary), with Sarah Cottrill (Vicar of St Clements) invited to attend.

The next PCC meeting was arranged for Tuesday 29th May at 7.30pm in the Blakefield Room. Future dates to be arranged by email.

*Liz Edwards, PCC Secretary
April 2018*

APPOINTMENTS

Appointment of Independent Examiner

The proposal is to re-appoint Mr Grahame Lucas as our Independent Examiner.

Chris Rees, John English, Treasurers, March 2018

Electoral Roll Report – April 2019

The church Electoral Roll stood at 154 after the 2018 APCM. During the year up to February 2019, 5 people were removed from the register and none were added so the roll stood at 149. By law, new Church Electoral Rolls are prepared in 2019 (this occurs every six years). No names are carried forward from the current roll and everyone must apply afresh to go on the new electoral roll for 2019.

From the starting point of 149, we had 114 renewals and 11 new names, giving an overall total of 125.

In accordance with rule 2(7) of the Church Representation Rules 2017 a copy of the new roll has been exhibited continuously for not less than fourteen days before the annual parochial church meeting.

Graham Evans, Electoral Roll Officer

Vicar's Annual Report

It has been a busy year and it is hard to believe that it is already time for the APCM again. The reports which follow testify to just how much goes on at St John's, and I would like to thank all those who play such an active and vital role in the church's worshipping, pastoral and social life. While I cannot individually name all those who deserve a mention here, I would particularly like to thank the Events Team and all those who put such hard work into the commemorations for the centenary of Armistice Day. Although I was not able to be here myself, I have heard very positive reports of the day which testify to all those efforts. I would also like to thank Gordon and Joy for their support and hard work during another year as churchwardens, and for all that they have done behind the scenes to keep things running smoothly.

Worship is the fundamental purpose of a church, and the past year has seen changes and raised questions. The 8am Sunday Eucharist returned to a weekly pattern, but numbers are now critically low and after Easter we will need to seriously consider the future of that service. By contrast, the 10am Eucharist on a Tuesday, which is also a BCP service, has a regular congregation of 15-20 (sometimes more). The Morning Prayer service on the second Sunday of the month has now been replaced by an All Age Worship service, developed by Rob Little. Moving the Easter Vigil and Liturgy from dawn on Sunday to Saturday night has been a success and we intend to continue with that pattern. Sarah and I would especially like to thank the ALMs who lead worship, both traditional and café services, for all their hard work; we could not keep the service pattern running without them. I should also thank Sarah, who has shown her character by managing to survive almost five years with me as a colleague, as well as John and the choir and Peter and the music group for their role in the liturgical life of St John's.

For many years, the PCC has identified children and youth as a priority, and since January we have had Emily D'Silva working with us as a Mission Enabler. I hope that she will be able to encourage us as we seek to develop our work with children and families, particularly building on the work done by Jane and her team this past year (not least an excellent family carol service). Part of Emily's role will be to challenge us and help us to engage with how we might best develop as a church in this area. In educational terms, we have delivered an Old Testament course and a New Testament one is taking place during Lent.

We will confront two major issues in the next year. The first is the formation of the new team. Following a joint meeting of the PCCs in January, it was decided that we would form a multi-parish team which is likely to be called the Worcester City West Team. The legal process is quite technical and complicated, involving various stages of consultation, but the diocese have indicated that as long as there are no major unforeseen obstacles, the process should be complete within the year. It has taken us a very long time to reach this point, so I am hoping and praying that it will not take very much longer. Sarah and I have been running the service pattern and various other things as if we were already a team for the last two years, so you may not notice many significant changes in the short term. The most immediate change, as I mentioned last year, is that I will be the last vicar of St John's (and St Michael's), as Sarah will be the last vicar of St Clement's; we will instead become team rector and team vicar, licensed across the whole team rather than to a particular church. It will involve a sense of loss for some people, as this is a fundamental change for a parish which has existed some 800 years, but this is the reality in which we find ourselves. It is my hope - and I know that I am not alone in this - that becoming a team is something more than a legal process, and can instead encourage us to work more closely across West Worcester to further the ministry and mission of the church.

The second issue concerns St John's alone. We have begun to look at the possibility of reordering the inside of the church. This is, I know, an emotive issue for many people, one which can arouse strong feelings. That we have started looking at whether we need to take out some or all of the remaining pews is not a decision the PCC has taken quickly or lightly, but it has become painfully apparent that the current layout is not only inadequate for our worshipping life, but is also inhibiting the development of important community work like the parish breakfast and Little Lambs. We are only at the beginning of what - if the PCC decides to proceed - will be a long journey. There will be proper consultation and engagement with the congregation and the community before anything does happen. However, I would urge everyone to consider prayerfully and honestly whether the current church layout best meets our current needs and those we might anticipate for the future. Over eight centuries, St John's has continually changed and adapted, and it may be that we are now charged with developing something which helps us to pass the faith on to future generations. Whatever happens in the course of the next year, continue to pray above all that we may be faithful to the mission which God has entrusted to us.

Revd Phil Bradford

Report on the proceedings of the Parochial Church Council 2018-19

The PCC met 8 times during the year (April 2018 to March 2019), a short meeting to appoint officers following the APCM in April, 6 ordinary meetings in May, July, September, November, January and March. There was also a meeting called at short notice for specific business in August.

Very short summary of business discussed: The upright piano has been removed and the grand piano installed with a new cover. Research and consultations regarding removal of pews to create more useable community space have started. A new website has been created and is up and running. The new GDPR regulations have been observed and there is now a Data Privacy Notice on the notice board. The carpark was re-lined. ALM's are now re-authorised every 5 years at parish level through the PCC – this was done en bloc in November. A Joint PCC Away Day was held in January 2019 specifically to discuss the shaping of the new Worcester City West Team following the retirement of Revd Robert Latham. A community defibrillator has been placed on the wall outside the Blakefield Room. In November a new Remembrance memorial bench was installed and a bench in memory of Bessie Lee approved. The number of kneelers on pews has been reduced. In January we welcomed Emily D'Silva as a Mission Enabler working as part of the Calling Young Disciples Project.

In March Colin Nash and 'A member of the PCC' were appointed to the Deanery Synod Pastoral Committee.

Following the APCM in April 2018 the PCC had 15 members. One member joined in May 2018 which left no vacancies.

During 2018 there were 8 weddings and 2 renewals of vows. There were 30 baptisms. There were 16 funerals held in church (2 sadly of babies), 8 funerals were held at Worcester Crematorium and 1 at Westall Park for St John's Parish.

The PCC operates through a number of formal sub-committees and other groups/teams. Membership of the committees etc. (except the Standing Committee) is not restricted to members of the PCC. The Group Committee is currently in suspension.

When planning our activities, the PCC is aware of and takes into account the Charity Commission's guidance on public benefit and, in particular, the specific guidance to charities concerned with the advancement of religion. The specific activities are reported throughout this document. In March the PCC delegated the Safeguarding Officer to report any safeguarding serious incidents the Churchwardens to report any non-safeguarding serious incidents to the Charity Commission.

The PCC has complied with the duty to have "due regard" to House of Bishops' guidance in relation to safeguarding. Safeguarding information is clearly visible on the front page of the website.

Each meeting opened with a prayer and closed with all saying 'The Grace'

A summary of the minutes of each PCC meeting is placed upon the main church notice board and is published in the magazine.

Liz Edwards - PCC Secretary

Reports from Church Committees and Groups

Standing Committee Annual Report April 2018 to April 2019

Every PCC has a Standing Committee with the power to act for the PCC between PCC meetings (as required by the Church Representation Rules).

At St John's, this function is most often exercised in relation to employment matters (which are explicitly delegated by the PCC to the Standing Committee), church maintenance and management of the parish properties.

A report of Standing Committee decisions and actions is provided to each PCC meeting.

Graham Evans

Safeguarding Report 2018

Safeguarding continues to be important to St John's Church. We make sure that all those who need to have a DBS check have one.

Throughout the year changes are made to the safeguarding arrangements and it sometimes seems as if we will never get on top of them. However, we have been able to ensure that all our DBS checks are in place. There are some people who need to have their checks updated and then they should be on the computer system for future renewals.

Safeguarding is an important issue and rules and regulations change and are updated regularly. But there is one thing that does not change and that is that it is everyone's responsibility to report anything that they are concerned about regarding the safety of children and vulnerable adults. Working together will mean that we can keep people safe.

Jane Askew

Events Team Report 2018

At the start of the year The Team made the decision to look carefully at the way we put on events. We were very aware of the changes in attendance at even free events. So we looked carefully at the time and day of the week we chose, the type of events and asked people what it was they wanted.

We offered 4 coach trips and even though the weather for Highgrove was dreadful these have proved extremely popular and we intend to continue these through next year.

One of the things we have been keen to do is to share the skills we have acquired with others wanting to put on their own events. This proved to work really well and started with John Brierley. He worked closely with us to produce the posters, flyers and banners for the Organ Fund. Luise approached us to help with the catering and publicity for her very successful concert that was the highlight of the events year. Early in the spring we were also approached by Jenny English to help with the Summer BBQ and we were happy to be able to provide help with a great deal of the background work. Publicity, advice on catering, obtaining liquor licenses even getting Keith, our long suffering Steeple Keeper, to climb trees to put up the bunting and clear the ground of all trip hazards.

However, we were still struggling with a lack of volunteers and started to find the work load overwhelming at events. Following the wonderful evening of the Proms in St John's we realised that a meeting in the autumn was needed. This gave everyone the opportunity to have their say about volunteering, what sort of events to hold and how we could all work together to ensure that events could continue. We were truly touched by the number of people that attended and we would like to take this chance to thank them all. We realised that although we cannot please all of the people all of the time a vast majority of the people there were incredibly supportive of the work we have done and realised that everyone understood that we have limits in what we can give.

However, after a long year we launched ourselves into the Christmas Fayre planning. This time of year is busy for everyone but as we had just finished with the Good Old Days 'Battles Over' campaign and it proved to be more difficult than normal. We could not have put on this event without the loyal stalwarts who have been the backbone of many events and again we would like to say our thanks here. You all know who you are!

As we said at the start of this report we decided to make this the year we studied carefully the way the Team worked and the Events we put on. As a result of the autumn meeting we felt that although we would love to carry on we all had different reasons for not wanting to continue in the same way as we had done in the past. We all have commitments outside of the Events Team and we felt that the workload had become untenable. So it is with saddened hearts that this will be the last report from the Events Team. The coach trips will continue and we will be running some small one off Bingo evenings or similar but regret that we will no longer be available to support others wanting to put on events of their own as an Events Team.

The time we have spent running events, both profit making and community, has been a rich time for us. We are so very grateful to those who have been there for us from standing welcoming on doors to those who have built snowmen and grottos you have all been amazing. Thank you for your friendship and love.

The Events Team

Good Old Days Report 2018

The Good Old Days series of talks by Paul and Helen Harding from Discover History (www.discover-history.co.uk/) have grown over the year from less than 20 people attending the first talk of the year in the Blakefield Room through to 60 plus attending by the end of the year and having to use the main Nave pews to get everyone seated where they could see Paul.

Paul has a brilliant way of telling his history stories, he makes the talks very interesting and full of facts but at the same time extremely amusing. The subjects over the year have covered Home Guard in Worcester, Victorian Worcester, 1950s (Austerity to Prosperity), Worcester Buildings, Worcester's Myths and Legends, Famous Worcester Names of the Great War, and Wartime Christmas.

The really good thing about these talks is that they are reaching out to other areas of our community; we get people from all 4 West Worcester churches plus individuals and other groups from the wider community. The talks are free, but donations are welcome and these generally cover the cost of the talk.

The talks will be continuing in 2019 and a full program has already been arranged.

Colin Nash

Pastoral Care Group - Report 2018

Over the past year the pastoral care team has continued to offer support to members of the congregation who are ill and unable to attend church services by phoning or visiting.

Members of the congregation are continuing to offer support and contact the team when it is noticed people have not attended services for a time.

Transport when possible is arranged to get people to church services, various meetings and events. We do need more drivers so hopefully this coming year we will see more church members coming forward.

Each month we visit two care homes in our area - Teme Court and Regent, to offer communion to residents. Sylvia Render takes Communion to members of the congregation who are unable to get to church, it is greatly appreciated and keeps people in touch with their church.

Jenny English, Sylvia Render, Joy Job, Margaret Rutter and Yvonne Hardwick have assisted with care home communions during the year.

I continue to be involved with the Healing services which have continued to be well supported and on average has a congregation of 15. The service is held around the font and is slightly less formal, prayers and different ways of praying are being experienced by those who attend. Jenny English leads a short meditation during the service. Time is given at the end of the service for those requesting private prayers. Tea and biscuits are served after the service. Thanks go to Jenny English, our very willing readers, Graham Evans, Peter and Marie Yates, Brian Askew, Kelvin Green and the Music Group.

The Pastoral care team endeavour to meet monthly to discuss visiting or contacting church members, the prayer tree has the prayer leaves changed regularly and removed leaves with messages on are prayed for before being destroyed.

The Pastoral care team are: Sylvia Render, Sue Bale, Sue Hussell, Janet and Walter Hart, Yvonne Hardwick and Ruth Reeves.

Sylvia Render - Pastoral care leader

Report from the Charities Committee

The Charities Committee meets approximately four times a year to determine which individuals or charities to support. We have a budget of £3000 which we divide into three categories: Individual/local; national and international. This year we agreed to set a cap of £100 per individual who asks for help.

Locally we have supported:

Snoezelen; The Foodbank; Maggs; Worcestershire Acute Hospital Trust (Rory Robot appeal); St Clement's Church new Care from the Crypt initiative; Christopher Whitehead Language College fund for disadvantaged pupils.

Nationally we have donated to:

TAP (Train a Priest); The Sycamore Tree and Angel Tree prison programmes (an educational programme and a fund to enable prisoners' children to receive Christmas presents from the absent parent); The Family Holiday Association.

International donations have been made to:

Gardens for the Gambia; The DEC Indonesian earthquake appeal and our Mission partners in Peru.

Members of the committee are Sarah Cottrill; Margaret Rutter; Beth Broadway; Margaret Morris; Barbara Willis; Graham Willis; Luise Horrocks.

Sarah Cottrill

Friends of St John-in-Bedwardine

The Friends have continued to raise funds to help maintain the beautiful Church.

During 2018 we donated £500 to the organ repair fund which has been successfully completed. Having now received the Quinquennial report, we will be fund raising to assist with the areas identified as needing the most urgent work/repair.

As a thank you for their support, we held an "after Christmas/New Year" Dinner for members and guests and similar event(s) will be held later in the year. During the dinner a raffle was held and the money raised from that, was passed onto the Worcester Foodbank.

It is with great sadness that we have to report the loss of several members, we are grateful for all the help and support they have given over the years – may they rest in peace.

We would encourage everyone who cares about this lovely building to become a Friend. Details of how to join can be found around the church (there is a leaflet, together with a simple form to complete and bank standing order form as appropriate)

Sue Bale

Communications

The St John's Website is now fully being utilised and a lot of information is regularly being put on to it. For example, all the regular updates on Worship, News from the Clergy each month, details about events that are coming up and reports, with photos, on them after they have taken place. At least one person, who is not a regular worshiper at St Johns has commented that the website is good, well laid out and easy to use.

We are also making more use of the St Johns' Facebook page and all our events are advertised on there and following them links are put on the page with a link back to our website where people can read the report on the event and see photos. Hopefully they will take the time to look at other pages on our website at the time. Our Facebook page is used by people quite regularly when they want to ask questions about some aspect of the use of the church or they are locked in the carpark!

As yet we have not started to look at the statistics of the website usage, we do get Facebook Statistics each week, and this is something we could add to see just how well the website is being used, depending on the cost of course! The Facebook statistics do vary quite a lot depending on how much we add to the page during the week. We are looking for ways to expand the use of the website and Facebook so if you have any ideas then please let me or Liz in the office know.

Colin Nash

Churchyard

Over the year a small group has been working on the grounds of the church. The aim is to slowly, based on available helpers, tidy up the grounds and add shrubs and plants to increase the level of wildlife in the grounds. An area behind the car park has been identified as a wildlife area and this is to be managed for wildlife with the addition of a log pile and a Bug Hotel that is being built for us by the local cub pack.

Some of the work done during the last year include reclaiming the main path, which was slowly being overgrown with the grass, re-instating the old path to the choir entrance and tidying the area around the church, especially the area facing St Johns road.

The War Memorial area was given a facelift in time for the 2018 Remembrance Day and as part of that we were able to do some research on the names on the Memorial and now have identified almost everyone with where and how they died.

Currently we are working in the far area by the houses and school to allow people to see the gravestones that are placed up against the walls. As part of this I decided to look in to the graves in the churchyard and 'unearthed' (sorry for the pun) a book in the Archive area of The Hive that shows all the graves and memorials listed in 1934. I will be creating a document that will help people identify where the graves of their ancestors lie, and this will be kept in the church along with details about the fallen on the War Memorial.

If you are interested in helping with this group then please speak to me.

Colin Nash

St. John's Flower Arranging Team Report 2018- 2019

The church flower arrangers at St John's continue to meet on Friday mornings from 9am to 12noon except during Lent and Advent.

I am trying to encourage new members to join us and we did have some excellent help at Christmas and the church looked lovely.

Several other jobs are tackled on flower mornings, helping to keep the church welcoming and 'cared for'. We are always most grateful for the coffee/tea break served up so willingly during the morning, especially when it is very cold. We always try to make visitors welcome and it is amazing how many come long distances.

We arranged flowers for a few weddings which we always enjoy and wish there were more!

A great effort was made by many people to make the church look splendid for the Memorial Services for the 1st World War and Remembrance Sunday. We were really delighted to receive some lovely red silk poppies bought at the War Memorial Arboretum at Alrewas on the outing from St John's. They look lovely in the pedestals. Thank you.

Thank you also for your generous support at Christmas and Easter.

Eileen Cantrill

West Worcester Churches Young Adults Group

Young Adults is a fun social group for those aged 18 to 40ish who worship in the West Worcester Group of Churches. The group has been running for over two years now and is a really friendly, caring and lively group to be a part of.

We meet occasionally on the first Sunday of the month for Sunday lunch and meet at other times in between. This year's other activities included weekly evening meals and discussions during Advent, an entertaining board game night and shared fellowship and delicious pancakes on Shrove Tuesday. Members from the Young Adults group also helped out at the St Michael's Community Breakfasts.

We regularly have between half a dozen to a dozen people at events including families with young children who are always very welcome to the Sunday meals. We hope to have more events this year including cinema trips and days out.

New members are always welcome and attendance at events is not compulsory. Just pop along to what interests you!

For more information please speak to Philip Evans, Alice Evans, Beth Broadway or one of the clergy can point you in our direction.

Regular updates about events are posted on our Facebook page. Please ask to join!
www.facebook.com/groups/westworcesteryoungadults/

You can also contact us via email at young.adults@westworcesterchurches.org.uk

2018 Annual Report from Children's Church

Children's Church continues during the Sunday 10.30 service. We are still using the Blakefield Room, which is not ideal as we don't have access to it before the service as the choir are in there to rehearse. We have covered various topics and the children are always keen to take an active part in discussions, although colouring continues to be popular!

Through the year the children have been involved in the second Sunday, All Age Worship services. They have carried out readings and read the intercessions. Younger children are involved in helping with the collection.

The monthly Saturday Activities have continued with mixed numbers, but a steady band of regulars. It continues to be an enjoyable afternoon for the children, parents and helpers. We have seen many of the younger children growing in confidence and taking a more active part in what we are doing. We continue to sing, share stories and thoughts before a craft activity and tea.

In December we held a family Carol Service. The children took the lead and carried out all of the service apart from the talk which Phil did for them. The children combined from the activity sessions and Children's Church confidently sang and read throughout the service. It was a wonderful display of the traditional Christmas Story. The final reading was completed with a tableaux of the stable where Jesu was born. It was a wonderful finish, even with a few stray sheep!

We ended the year with the traditional Christingle making. 150 were made and for the first year we didn't run out of Dolly Mixtures.

None of the things that we have done with the children would have been possible without all the special help from the adult helpers.

We are short of helpers and if you feel you would like to help, please do let us know.

Jane Askew

Little Lambs

Little Lambs had gone from strength to strength this year and each week we welcome around 30- 40 children and their carers (the highest session having 47 children).

We have a wonderful team of helpers who set up, serve tea and coffee, man the doors and signing in, chat to adults, lead crafts, stories and singing, play with children and tidy up. As always we are looking for new volunteers as we can be quite thin on the ground some weeks with illness and holidays.

We have taken part in the Family Carol service and it's been lovely to see some of our families at services such as harvest and events like the community breakfasts.

We have been lucky enough to receive a grant from the Henry Smith Fund which enabled us to replace and add to our toy collection. We have also gifted children the nativity story at Christmas and will be giving a biblical gift at Easter as well.

Moving forward we are concerned about space as some weeks we are nearing the point of having to turn people away due to numbers which is something that we obviously would hate to do. We are looking forward to continuing to serve the local community with our playgroup.

Amy Rees

Organist and Choirmaster's Report

I began as Organist and Choirmaster in October 2011 when I inherited a small but dedicated choir of five voices. My main aim from the outset has been to build up the choir both in numbers and in the amount and range of music that they sing. In this way they provide a growing lead and support to the congregational singing whilst offering more choral music in worship.

We have 18 regular members. During the year one member left, having moved to Nottingham and another has joined. We can call on extra singers for special services or where the music selected is particularly demanding. We fielded 28 voices for the Christmas Carol Service.

We meet on Thursday evenings at 7.00pm for 90 minutes including a short break. We have a 10.00am warm-up practice on Sunday mornings. Morale is high and we enjoy our rehearsals where we work hard but also have fun.

The choir sings on most Sundays at the 10.30am Eucharist and twice a month at 5.00pm for Choral Evensong. We also sing at major festivals during the Church's year. The choir is available for Weddings.

I choose hymns and other choral and organ music for the services and publish a Music List each month. Taking the seasons, themes and readings of services as a starting point, I try to reflect these, where practicable, in the music.

My wife, Luise Horrocks, writes a regular column, Notes from the Choir, for the Parish Magazine.

We continue to build and I am always delighted to hear from singers interested in joining the choir.

In the spring of 2018 Trevor Tipple carried out major renovation work to the organ. This enables the instrument to continue to give good reliable service. I am grateful to the PCC, to the St John's Feoffees and to the many individuals who contributed financially and in other ways to make this possible.

I thank the clergy, the choir and the people of St John-in-Bedwardine for their friendship and support.

John Brierley - Organist & Choirmaster

Annual Report of Music Group for 2018/19

The Music Group's principal involvement with the Parish in the past year has continued with the Morning Prayer service on second Sundays (which has now morphed into All Age Worship) and the Wholeness and Healing service on fourth Sundays. Our other regular Sunday morning commitments in the past year have included renewing our contribution to the Worship for Everyone service at St Clements on the first Sunday of each month, and our other regular commitment is on the third Sunday of each month at Café Church in Rushwick Village Hall.

We do also have occasional commitments elsewhere in the west Worcestershire area, notably at St John-the-Baptist parish in Suckley and, very occasionally, St Thomas, Crown East where we were called on for their Christingle Service.

In the run-up to Christmas, and in co-operation with other parishes (and, through Mixed Blessings, other denominations), we were to be found in various church and non-church locations doing carol services and carol singing generally. So that's where our "Outreach" really kicks in - we do not just take our musical ministry into other churches but into non-church locations too such as schools and local care homes.

Overall, we continue to be very busy - and would hugely appreciate any new members to share the duties (and privilege, not to mention pleasure) of contributing to worship both in churches and elsewhere on the Westside. and elsewhere on the Westside.

Peter Yates

Bell ringers' Report for 2018

We approached looking back at the last year with some trepidation. It's been a difficult year, not only for us but for towers across the country. The attempts we have made to recruit new ringers bore little result and the band was finding it a struggle to cover services and weddings. Learning to ring bells takes months to learn and a lifetime to perfect and although we have three new ringers it will be a while till they are up to wedding standard.

However, looking back does provide us with the opportunity to remind ourselves of the good times and there have been some real high points. Without any doubt the stand out event had to be the WW1 Remembrance Service. We recruited 3 new ringers to contribute to the Nations call for 1,400 new ringers to match the number lost during the conflict. We were proud to have one of the new ringers toll for the morning service. This was not only of outstanding quality but also a real undertaking on their part.

We continue our commitment to the local community and welcomed Helen from Discover History and her friends wanting to try something new. This proved popular resulting in a possible new ringer and a visit planned by a local W.I. group to see how it's done.

We have also been contacted by Worcester Young Archaeologists requesting a visit.

This will give us an opportunity to get the word out that ringers are needed not just at St John's but also their local churches. We have also continued our work with local charity organisations with an evening on the Worcester Lions Sleigh and helping St Richards with their Santa Dash.

We couldn't end this year's report without giving recognition to Rose Ashton's commitment to the Bell Fund. Without Rose and her team the bells we love and enjoy so much wouldn't have been re hung and we would not exist as a band. The money raised from our trip out with the Lions Santa sleigh will be donated to a charity of Bills choice in Rose's name.

Tracey Ward

Women's Breakfast Meeting Report

Women from our four West Worcester group churches and Our Lady Queen of Peace continued to meet in the Blakefield room on the second Saturday morning of the month for fun, food and fellowship.

Speakers inspired and encouraged us with various themes from art in worship to pastoral care and how God had been faithful in their lives.

Thanks go to Sally Mills and Barbara Willis, who provided the delicious cooked and continental breakfasts, Anne Everitt and Melanie Jarrett for preparing the room and Graham Wallis for putting up and taking down tables even though he doesn't have breakfast.

It's an early start but well worth it for the interesting talks, delicious breakfast, fun and friendship.

Margaret Rutter

Community Breakfast Report

During the past Year we have celebrated two Community Breakfasts. The first one on the 20th October 2018 where we served 120 people a full English breakfast and the second one on the 2nd March 2019 the 12th breakfast and 141 people partook of a full English breakfast.

These 2 events are becoming very popular and over the past 5 years we have seen the numbers increase at each event. People come from our church community and the wider St. John's community, as well as from the other side of the river and those living on the streets. It is all very much appreciated by everyone who attends.

There is always a team of willing helpers, those who work in the kitchen and those who serve and everyone contributes to the warm and welcoming atmosphere.

All the costs are covered by the donations and there is money left over to float the next event.

Jenny English

Café Church Report

During the past year Margaret and I have celebrated Cafe @ 10.15 on the 4th Saturday of the month. We have welcomed many guests to coffee, tea and a Danish plus fellowship, a chance to relax on a Saturday and catch up with friends.

Our Thoughts for the Day have been led by invited guests and Margaret and myself. All the topics have been very varied and thought provoking .and enjoyed by those attending.

Jenny English and Margaret Rutter

Parish Magazine Report to Annual Meeting 2019

The Parish Magazine continues to be produced eleven times a year (monthly except August). Our monthly sales are about 160 through subscriptions and 30 from the back of church. As well as being a valuable form of outreach and communication to the church family, the magazine (through sales and advertising) more than covers its costs and makes a net contribution to the church's income.

Thanks to an increase in people contributing to the magazine, the average size of the magazine grew in 2018. Across the year, the average size of the magazine was three pages larger than across 2017. Thank you to all our writers, no matter how long you've been doing it.

Our thanks also to Jill Bowen, who looks after the print run each month and makes up all the bundles and named copies; to Mary Hancock, Ian Thompson and Liz Edwards who do aspects of the administration; and to all our distributors who get the magazine distributed throughout the year.

We'd love to grow the circulation of the magazine - If you like the magazine, please tell your friends about it - if you don't, please let the editors know why.

Graham and Sue Evans, joint magazine editors

Fourth Friday Friendship Group Report

Fourth Friday Friendship Group began in November 2018 and is, as the name suggests, a group which meets on the fourth Friday of each month to enjoy a social time for chat over a cup of tea, a meal, and a variety of board and card games. Everybody is welcome.

Each month donations are invited for a nominated charity and so far we have made donations of around £50 to each of the following:

November – The Royal British Legion
December – Birmingham Children's Hospital
January – The Barnabas Foundation
February – Train A Priest

Sarah Cottrill

REPORT ON THE FABRIC, GOODS AND ORNAMENTS OF THE CHURCH

Churchwardens' Annual Fabric Report

The following doubles as an Accommodation Committee report. It incorporates text from Brian Askew, our Estates Manager, which provides a review of the fabric work that was carried out in our church during 2018. The Churchwardens are happy to advance this verbatim as the substance of their own official report.

We would add that:

- The Faculty was finally granted for the installation of the new grand piano, and the removal of the old upright which was beyond economic repair. We realize that the siting and aesthetic of the (larger) new instrument is not to everyone's taste. However we hope that it's much improved sound quality will be more than adequate compensation. We thank Margaret Miller for making a lovely new cover for the piano.
- Despite extensive testing by the Diocesan Sound Advisor, the church sound system has regrettably continued to prove problematic. Investigations continue.
- Investigation started during the latter part of 2018 into the possibility of carrying out a reordering of the interior the church with the primary aim of making our space more community friendly. This work is at a very early stage. Any decisions on material change are a long way off and would be subject to extensive prior consultation.
- There has been no change in 2018 to the inventory of church ornaments.

Once again, we offer our thanks to Brian for his energetic work in ensuring that our buildings are maintained in good order.

We would also like to thank Colin Nash, Keith Staiger and Gordon Peplow for their hard work in maintaining and enhancing our churchyard. They put in a shift most Wednesday mornings; the improvement is there for all to see.

Gordon Templeton and Joy Job, Churchwardens

Estates Manager's Report

- The constant pressure on the Council finally paid off as the remainder of the trip fence, in the churchyard, was repaired and reinstated in February.
- The testing of our portable electrical appliances (PAT testing) was completed without any issues. The rules have recently changed whereby IT equipment only needs to be tested every 5 years which will save us some time, effort and money.

- All of our fire safety equipment was tested and, as mentioned in my 2017 report, over half of the fire extinguishers were time expired and had to be replaced.
- As in previous years, we now have the bells safety checked every six months, by John Slater, around April and October. Some minor issues were identified and corrected, as is often the case, but John is happy that our bells installation is in good condition.
- During the year we had to have some remedial work done to our roof and guttering. When the gutters were being cleaned out it was noticed that there was a dip in the roof above the north aisle. Some roof timbers had been poorly fitted in a previous repair and had finally collapsed. We, therefore, had to replace the timbers and some tiles. What started out as a routine maintenance task cost us over £1,000 by the time we had finished.

We also noticed that during heavy rain the gutter above the Lady Chapel door could not cope and water ran down the wall. The problem turned out to be a missing gutter bracket so we had to have a new bracket made, and fitted, to rectify the problem.

- The PCC requested that a proper cycle rack was provided to avoid cycles having to be chained up to the bit of metal fence by the Blakefield Room door. A wall mounted cycle rack was obtained and had to be fixed to the churchyard side of the old school wall – as we were not allowed to fix it to the fabric of the church.
- The church had the free offer of a Public Access Defibrillator (PAD), so permission (a full faculty) was obtained to fit the PAD just outside the Blakefield Room door. Although we have the access code, for maintenance purposes, it is intended that the use of the PAD is controlled by the ambulance service (i.e. call 999) who know where the device is, have the access code and tell the caller how to use it.
- We had a request from the local British Legion to install a memorial bench in our churchyard to commemorate 100 years since the end of the First World War. Again permission was obtained (this time a 'List B' Archdeacon's License) to install the bench which was sited close to the war memorial. The bench was fitted in time for the Remembrance Day service where it was dedicated by Sarah.
- This was the year where we were required to have a five yearly inspection (called a Quinquennial Inspection – QI) of the church and the grounds. This was carried out in September by our appointed architect – Alan Simcox from Nick Joyce Architects. There then followed a report of some 40 pages plus appendices.

The good news is that the church, in general, was found to be in good condition with only a list of relatively minor items needing attention.

The bad news is that the exterior stonework on the tower needs some serious restoration as some pieces of stone have fallen off; many stones are in a poor condition and much repointing needs to be done. If all work was carried out at the same time the cost is estimated to run into several £10,000s. The difficulty in doing the work piecemeal is that more would be spent on access equipment than on the repairs themselves. So, at the moment, the PCC are considering how to tackle this work and whether any external funding can be obtained.

Brian Askew

Report On the Proceedings of the Deanery Synod

Representation

This parish is represented by three members of the laity (the number depends upon the size of the parish electoral roll); currently Bill Amos, Graham Evans and Margaret Rutter. Representatives are re-elected every three years - 2020 is the next re-election year.

Meetings

The Synod meets three times a year. Each meeting is divided into two sections. The first half looks at a particular topic of concern or interest, often with a visiting speaker:

- (May 2018) Robert Latham, vicar of Hallow spoke about his ministry. He will retire in autumn 2018. He spoke about having been baptised in the Holy Spirit on December 1st 1975. He then spoke about a number of visits to churches in South Africa and the blessings he had received during those trips.
- (October 2018) Margaret James, Diocesan Director of Education, spoke about the work of the Diocesan Board of Education and also gave a brief summary of the role of the Diocese of Worcester Multi Academy Trust (DoWMAT). She noted that there are 22,500 children in Church of England schools in the Diocese.
- (February 2019) Doug Chaplin, Diocesan Mission Development Officer, explained that his role was multi-faceted and touched on many areas of Social Responsibility. To illustrate this, he focussed on one area, Modern Slavery, and the work of The Clewer Initiative (which enables Church of England dioceses and wider church networks to develop strategies for detecting modern slavery in their communities and help provide victim support and care).

During the second half of the meeting, the Synod conducts its business, including receiving reports from Diocesan boards and committees and voting on Diocesan-wide and National matters.

The October 2018 meeting was David Sherwin's last as Rural Dean - at the February 2019 meeting Anne Potter took up the reins.

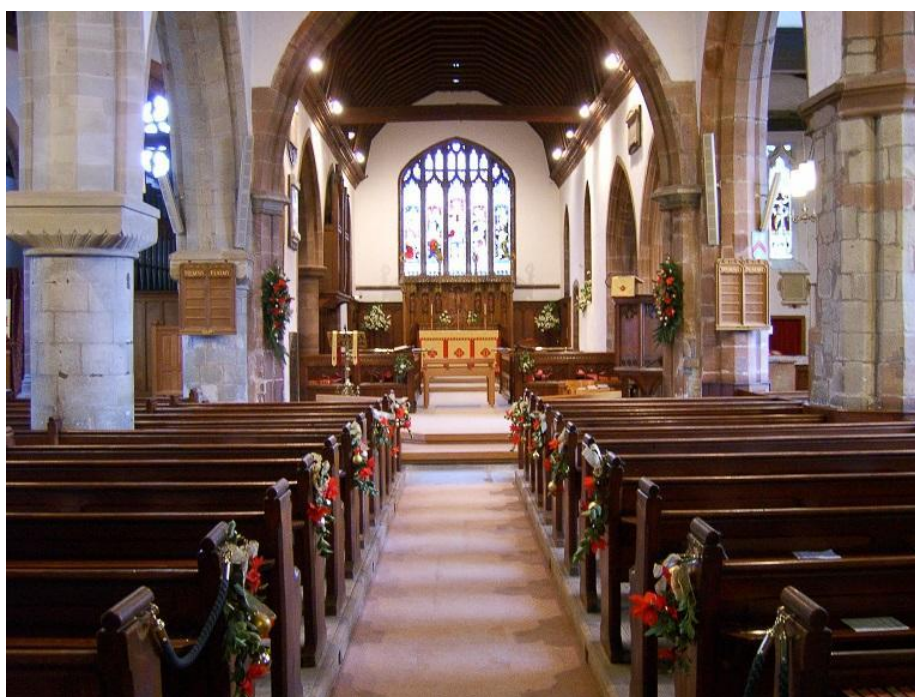
Graham Evans

Deanery Representative of the Laity for the Parish of St. John-in-Bedwardine

St John-in-Bedwardine

*The Parochial Church Council of
St John-in-Bedwardine Parish Church, Worcester*

Annual Report and Accounts 2018



Incumbent: Rev Phillip Bradford
Registered Charity No. 1152583
St Johns Parish Office
1a Bromyard Road, Worcester WR2 5BS
01905 420490

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1. Introduction

The Annual Report and Accounts for the Parish of St John-in-Bedwardine is written equally for church members and those outside of the church looking in. As a charity we have to be publicly accountable to everyone. Therefore, it is produced in accordance with the requirements of the Church of England; to comply with the Charities Act 2011 and any regulations made there under and SORP (FRS 102) (Section 0, page 5). For further information please contact the Churchwardens or the PCC Treasurer (please see Parish Office contact details on the front cover).

2. Administrative information

The Parish of St. John-in-Bedwardine, Worcester is part of the Martley & Worcester West Deanery within the Diocese of Worcester; part of the Church of England.

St John-in-Bedwardine PCC is a registered charity (No. 1152583).

The PCC elects members (for a three year term of office) each year at the Annual Parochial Church Meeting (APCM). PCC members who served from 1st January 2018 until the date this report was approved are:

- **Church Wardens:** Gordon Templeton, Joy Job
- **Clergy:** Priest-in-Charge: Rev Phil Bradford; Associate vicar: Rev Sarah Cottrill
- **Lay Vice Chair:** Sue Bale
- **Secretary:** Liz Edwards, non-member, remunerated as Parish Administrator
- **Treasurer:** Chris Rees
- **Other PCC Lay Representatives:** Margaret Rutter, Graham Evans, Jane Askew, Colin Nash, Luise Horrocks, Barbara Willis, Graham Willis, Bill Amos, Amy Rees,

The Parish Administrator is Liz Edwards.*

The PCC has appointed Alan Simcox of Nick Joyce Architects Ltd, Worcester as Inspecting Architect.

The PCC uses Lloyds Bank, The Cross Worcester.

Signatories to the church bank accounts are Chris Rees, John English, Joy Job, Gordon Templeton, Jane Askew, Graham Evans, Phil Bradford and Sarah Cottrill. As per the constitution of the Charities Committee the clergy may sign cheques alone up to £100 from the Discretionary Fund.

3. Reserves policy

It is PCC policy to maintain a balance on general funds of approximately 25% of gross expenditure (if possible); as a contingency to cover for urgent and emergency situations that may arise from time to time. The PCC policy requires the balance on General and Designated funds to be at least £30k. The balance on these funds was £56,878 at 31st December 2018. The PCC is operating within its reserves policy. A number of restricted and designated funds are held for specific purposes. These are set out on the balance sheet of the Accounts. It is our policy to invest funds in CBF Church of England Deposit Fund, after taking account of the need for cash in the bank current account to meet day to day expenses and cash flow. Some small investments arising from other charities and trusts are held in other investment funds. These will be reviewed on a regular basis.

4. Structure, governance and management

The PCC is a corporate body established by the Church of England. It operates under the Parochial Church Council Powers Measure. PCC members are appointed in accordance with the Church Representation Rules. All committed members of the congregation are encouraged to register on the Electoral Roll and consider standing for election to the PCC. The Parish of St John-in-Bedwardine is a parish in the Benefice of St John-in-Bedwardine, Worcester. The PCC is responsible for health and safety, disability issues and safeguarding. The PCC has nominated people for the Diocesan Child Protection training.

The PCC is responsible for working with the clergy in promoting in the parish the whole mission of the Church; pastoral, evangelistic, social and ecumenical. The PCC delegates some business to other groups:

Standing Committee: comprising PCC Lay Vice Chair, Churchwardens, PCC Treasurer, PCC Secretary, and stipendiary clergy, and one further PCC member as liaison. Responsible for day-to-day business decisions on behalf of the wider PCC, or any decisions that are required urgently but have been agreed in principle by the PCC, who have duly authorised the Standing Committee to make a final decision.

St Johns Bell Ringers: comprising representatives from the bell ringing team, this is responsible for running the bell tower of the church building.

A PCC member is the wife of the Church Organist. During 2018 the PCC paid £5,116 for the services of John Brierley, Church Organist, with his services for weddings and funerals paid separately. The PCC member concerned took no part in any discussions or decision making relating to these payments and contracts. Another PCC member is the wife of the Estates Manager. During 2018 the PCC's share of Brian Askew's services amounted to £3,445. The PCC member concerned took no part in any discussions or decision making relating to these payments and contracts, as these are delegated to the Standing Committee of which neither is a member.

4.1 Strategic Risks and Management Action Plans

The PCC is aware of its responsibility for risk management and has put in place arrangements to manage and reduce those risks which it regards as most significant as follows:

| <i>Risk title:</i> | <i>Impact / likelihood:</i> | <i>Management action:</i> |
|--|---|--|
| Loss of use of key buildings e.g. Boiler failure | Disruption to ministry momentum and risk of reduced congregations and loss of income. Medium likelihood | Flexibility with more than one building—in the short term if necessary could relocate to St Clements. Asset Management plan in place for covering predictable maintenance costs. |

5. Achievements and performance

The past year of mission and ministry of the church is reviewed in the reports from the various areas of church life. These are published in the first part of the APCM booklet. They include reports on the electoral roll, proceedings of the PCC, the fabric, goods and ornaments of the church, and the proceedings of the Deanery Synod.

6. Financial review

6.1 Financial standing: highlights (the 😊 and the ☹)

| | | |
|-----------------------|-------------|------------------------------------|
| Total funds | £571k | Down from £580k last year ☹ |
| Income | £122k | Up from £118k last year 😊 |
| Expenditure | £127k | Up from £118k last year ☹ |
| Net Surplus (deficit) | DR (£5,680) | last year we had a small surplus ☹ |

6.2 Actions taken during the year

There are dedicated volunteers who perform many functions of the treasurer job; processing and tracking magazine income, service collections, payroll, as well as long term rental income and gift aid management which provide the bulk of our income, and this is greatly appreciated as it makes the task manageable.

Achievements in 2018:

- Raised funds towards the organ repairs, and received grants from the Feoffees for this
- Events Team increased their income from last year
- The Charities Committee made grants from the Henry Smith Fund
- The defibrillator was fitted

Our general fund has been hit this year by the organ repairs. This is an expected feature of asset management. We must continue to monitor the general fund carefully, as this could greatly restrict the activities that we can pursue as a church. We would be able to do a lot more if our costs were matched in addition to any further activity, and we would be in a better position to be confident should the need for major building repairs or maintenance arise, as they have and will.

This year has been challenging for St John's with the organ repair fundraising, which made a stewardship drive very difficult given the timings involved.

We received grants from the Feoffees towards maintenance and the estate manager's salary, which has been most helpful in balancing the budget.

An incredibly generous legacy will come in 2019, and this is very gratefully received; they are incidentally free from inheritance tax and provide great support to the church in realising projects and ideas.

Future commitments and budget for 2019:

The PCC continues to face challenges. The immediate financial challenges include:

- Seeking to increase our income to match the longer term ambitions of St Johns,
- Regular maintenance costs of our historic church building, and costs arising out of the need for our rental property to remain marketable.
- Anticipating the costs of reordering and redecoration of the church to improve our church buildings.
- Funding of new projects coming out of our plans for the future.
- Raising the contributions towards our asset management plan.

During 2018 the PCC paid £58,290 towards our Parish Share, that being 100% of its allocation.

6.3 The Annual Statement of Accounts for 2018

Set out from page 7 and has been subject to Independent Examination (see the Examiner's report at the end of this document).

6.4 Funds movements

The PCC has a loan outstanding from the Meeting Room Trust, which is repaid annually from general funds.

7. Accounting Policies - for the year ended 31 December 2018

The financial statements have been prepared on an accrual basis in accordance with the Church Accounting Regulations 2006, applicable accounting standards, and the current Statement of Recommended Practice Accounting and Reporting by Charities (FRS 102). The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

7.1 Funds

General funds: represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC.

Designated Funds: are held for a particular purpose by the PCC, but still remain legally unrestricted.

Restricted funds: these are funds raised by the church or given to the church for specific purposes and must be spent on that purpose.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

7.2 Incoming Resources

| |
|--|
| <i>Voluntary income and capital resources</i> |
| Collections: accounted for when received by or on behalf of the PCC |
| Planned giving: under Gift Aid is accounted for only when received |
| Income tax: recoverable on Gift Aid donations is accounted for when the donation is received |
| Grants and legacies: to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due |
| Fund raising: special events (e.g. concerts) accounted for gross |
| Sales of books and magazines: accounted for gross |
| <i>Other ordinary income</i> |
| Rental income: from the letting of church premises and car parking is accounted for when the rental is due |
| <i>Income from investments</i> |
| Dividends and interest: accounted for when receivable. Tax on such income is accounted for in the same accounting year |
| <i>Gains and losses on investments</i> |
| Realised gains or losses: accounted for when investments are sold |
| Unrealised gains or losses: accounted for on revaluation of investments at 31 December |

7.3 Resources used

Grants and donations to missions etc: accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

7.4 Activities directly relating to the work of the Church

Parish share: accounted for when payable. Any agreed payment remaining unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor¹ in the Balance Sheet.

7.5 Fixed assets

Consecrated land and buildings and movable church furnishings

Consecrated and beneficed property is excluded from the accounts by s.96(2)(a) of the Charities Act 1993.

No value is placed on movable church furnishings held by the vicar/rector and churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers these to be inalienable (i.e. cannot be transferred to another person). They are listed in the Church's inventory, which can be inspected (at any reasonable time). For inalienable property acquired before 2015 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Items acquired since 2015 (had there been any) would have been capitalised and depreciated in the financial statements over their anticipated useful economic life on a straight line basis.

All expenditure incurred during the year on consecrated or benefice buildings, individual items under £2,500, on repair, or movable church furnishings, is shown as expenditure for the year in the financial statements.

Other fixtures, fittings and office equipment

Individual items of equipment with a purchase price of £2,500 or less are shown as expenditure in the year when the asset is acquired. There are no items of greater value.

Investments

Investments are valued at market value at 31 December.

Current assets


Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.

7.6 Gifts in kind

Volunteers: the time given by volunteers is not accounted for in the accounts. The PCC's gratitude for these gifts is reflected in the reports contained within the APCM booklet.

Approved by the Parochial Church Council on 11th March 2019 and signed on its behalf by:



Rev Phil Bradford (PCC Chairman)



Chris Rees (Treasurer to the PCC)

¹ Creditor: goods or services which we have received in the year but for which payment is to be made in the following year.

8. Financial statements

8.1.1 Statement of Financial Activities

| | Unrestricted funds | Restricted funds | Endowment funds | Total funds | Prior year total funds |
|---|--------------------|------------------|-----------------|----------------|------------------------|
| Income and endowments from: | | | | | |
| Donations and legacies | 67,946 | 10,987 | — | 78,932 | 72,036 |
| Income from charitable activities | 9,190 | 361 | — | 9,551 | 9,734 |
| Other trading activities | 18,265 | 167 | — | 18,432 | 21,241 |
| Investments | 14,717 | — | 136 | 14,853 | 15,295 |
| Total income | 110,118 | 11,514 | 136 | 121,768 | 118,307 |
| Expenditure on: | | | | | |
| Raising funds | 4,938 | — | — | 4,938 | 2,572 |
| Expenditure on charitable activities | 3,373 | 626 | — | 3,999 | 3,281 |
| Other expenditure | 109,833 | 8,678 | — | 118,511 | 112,119 |
| Total expenditure | 118,144 | 9,304 | — | 127,448 | 117,973 |
| Gains / losses on investment assets | (22) | (197) | (1,147) | (1,365) | 7,460 |
| Net income / (expenditure) resources before transfer | (8,048) | (2,014) | (1,011) | (7,045) | 7,794 |
| Transfers | | | | | |
| Gross transfers between funds - in | — | 418 | 1,913 | 2,331 | 1,913 |
| Gross transfers between funds - out | (2,331) | — | — | (2,331) | (1,913) |
| Other recognised gains / losses | | | | | |
| Net movement in funds | (10,379) | 2,431 | 902 | (7,045) | 7,794 |
| Total funds brought forward | 444,868 | 31,691 | 103,136 | 579,696 | 571,901 |
| Total funds carried forward | 434,489 | 34,123 | 104,038 | 572,650 | 579,696 |
| Represented by | | | | | |
| Unrestricted | | | | | |
| General fund | 56,878 | — | — | 56,878 | 67,325 |
| Designated | | | | | |
| Church Expenses Funds | 1,421 | — | — | 1,421 | 1,443 |
| Curates House Fund | 270,000 | — | — | 270,000 | 270,000 |
| Kingdom Mission Fund | 6,190 | — | — | 6,190 | 6,100 |
| Parish Office and Flat | 100,000 | — | — | 100,000 | 100,000 |
| Restricted | | | | | |
| Bell Ringers Account | — | — | — | — | 49 |
| Bell Ringers Fund | — | 1,229 | — | 1,229 | 1,715 |
| Door Replacement Fund | — | 620 | — | 620 | 620 |
| Film Club | — | 1,428 | — | 1,428 | 1,851 |
| Friends of St Johns | — | 3,514 | — | 3,514 | 2,630 |
| Henry Smith Charity | — | 2,878 | — | 2,878 | 1,081 |
| Monuments Maintenance Fund | — | 194 | — | 194 | 197 |
| Nourse Fund | — | 1,348 | — | 1,348 | 1,348 |
| Organ repair fund | — | — | — | — | (1,792) |
| Poor Fund | — | 2,132 | — | 2,132 | 2,164 |
| Sick Poor and Gen Fund | — | 2,648 | — | 2,648 | 2,689 |
| Sick and Poor Fund | — | 969 | — | 969 | 984 |
| St Johns Blakefield Hall Trust | — | 17,162 | — | 17,162 | 17,268 |
| Tower Fund | — | — | — | — | 887 |
| Endowment | | | | | |
| St Johns Ecclesiastical Purposes | — | — | 64,755 | 64,755 | 65,742 |
| St Johns Meeting Room Trust | — | — | 39,283 | 39,283 | 37,395 |

8.1.2 Balance sheet

| | Total funds | Prior year funds |
|--|----------------|------------------|
| Fixed assets | | |
| Tangible assets | 370,000 | 370,000 |
| Investments | 99,844 | 101,209 |
| | 469,844 | 471,209 |
| Current assets | | |
| Debtors | 4,665 | 1,967 |
| Investments | 75,586 | 73,305 |
| Cash at bank and in hand | 38,721 | 37,748 |
| | 118,973 | 113,020 |
| Liabilities | | |
| Creditors: Amounts falling due in one year | 16,166 | 4,534 |
| | 16,166 | 4,534 |
| Net current assets less current liabilities | 102,806 | 108,486 |
| Total assets less current liabilities | 572,650 | 579,696 |
| Total net assets less liabilities | 572,650 | 579,696 |
| Represented by | | |
| Unrestricted | | |
| General fund | 56,878 | 67,325 |
| Designated | | |
| Church Expenses Funds | 1,421 | 1,443 |
| Curates House Fund | 270,000 | 270,000 |
| Kingdom Mission Fund | 6,190 | 6,100 |
| Parish Office and Flat | 100,000 | 100,000 |
| Restricted | | |
| Bell Ringers Fund | 1,229 | 1,715 |
| Nourse Fund | 1,348 | 1,348 |
| Organ repair fund | — | (1,792) |
| Poor Fund | 2,132 | 2,164 |
| Sick and Poor Fund | 969 | 984 |
| Sick Poor and Gen Fund | 2,648 | 2,689 |
| Tower Fund | — | 887 |
| Bell Ringers Account | — | 49 |
| St Johns Blakefield Hall Trust | 17,162 | 17,268 |
| Door Replacement Fund | 620 | 620 |
| Fabric Fund | — | — |
| Film Club | 1,428 | 1,851 |
| Friends of St Johns | 3,514 | 2,630 |
| Henry Smith Charity | 2,878 | 1,081 |
| Monuments Maintenance Fund | 194 | 197 |
| Endowment | | |
| St Johns Ecclesiastical Purposes | 64,755 | 65,742 |
| St Johns Meeting Room Trust | 39,283 | 37,395 |
| Funds of the church | 572,650 | 579,696 |

8.1.3 Statement of assets and liabilities

| | General | Designated | Restricted | Endowment | This year | Last year |
|---|---------------|----------------|---------------|----------------|----------------|----------------|
| Fixed assets - Investments | | | | | | |
| CBF 1006F Blakefield Hall T - | — | — | 17,162 | — | 17,162 | 17,268 |
| CBF 1252S C/EXP Acton L - | — | 242 | — | — | 242 | 246 |
| CBF 1253S C/Exp Anon - | — | 242 | — | — | 242 | 246 |
| CBF 1254S C/Exp Hemsworths - | — | 937 | — | — | 937 | 951 |
| CBF 1255S Poor - | — | — | 2,132 | — | 2,132 | 2,164 |
| CBF 1256S Sick Poor - | — | — | 969 | — | 969 | 984 |
| CBF 1400S - | — | — | — | 64,755 | 64,755 | 65,742 |
| CBF 1401S(2) - | — | — | — | 10,563 | 10,563 | 10,724 |
| CBF 2261S - | — | — | 194 | — | 194 | 197 |
| CBF 2262S Sick Poor Gen - | — | — | 2,648 | — | 2,648 | 2,689 |
| Totals | — | 1,421 | 23,105 | 75,318 | 99,844 | 101,209 |
| Fixed assets - Tangible assets | | | | | | |
| Parish Office and Flat - | — | 100,000 | — | — | 100,000 | 100,000 |
| 16 Heron Close - | — | 270,000 | — | — | 270,000 | 270,000 |
| Totals | — | 370,000 | — | — | 370,000 | 370,000 |
| Current assets - Cash at bank and in hand | | | | | | |
| Lloyds Bank Account 1 - | (2,270) | 6,190 | 15,267 | — | 19,187 | 2,708 |
| Lloyds Bank Account 2 - | 11,317 | — | (147) | — | 11,171 | 16,506 |
| Lloyds Bank Account Asset Management - | 11,168 | — | (10,698) | — | 470 | 13,425 |
| Lloyds Bank Account Friends of St Johns - | — | — | 3,514 | — | 3,514 | 2,630 |
| Henry Smith Account - | — | — | 4,279 | — | 4,279 | 2,379 |
| Children's Church petty cash - | 50 | — | — | — | 50 | 50 |
| Office Petty Cash - | 50 | — | — | — | 50 | 50 |
| Totals | 20,315 | 6,190 | 12,216 | — | 38,721 | 37,748 |
| Current assets - Debtors | | | | | | |
| Accounts Receivable - | 4,665 | — | — | — | 4,665 | 1,967 |
| Totals | 4,665 | — | — | — | 4,665 | 1,967 |
| Current assets - Investments | | | | | | |
| Deposit 642180001D - | 46,866 | — | — | — | 46,866 | 46,634 |
| St Johns Meeting Room Trust 1212D - | — | — | — | 28,720 | 28,720 | 26,671 |
| Totals | 46,866 | — | — | 28,720 | 75,586 | 73,305 |
| Liabilities - Agency accounts | | | | | | |
| Agency collections - | (1) | — | 1,198 | — | 1,198 | 2,633 |
| Totals | (1) | — | 1,198 | — | 1,198 | 2,633 |
| Liabilities - Creditors: Amounts falling due in one year | | | | | | |
| Accounts Payable - | 14,969 | — | — | — | 14,969 | 1,901 |
| Totals | 14,969 | — | — | — | 14,969 | 1,901 |
| Grand total | 56,878 | 377,611 | 34,123 | 104,038 | 572,650 | 579,696 |

8.1.4 Fund movement by type

| | Opening | Incoming | Outgoing | Transfers | Gains/losses | Closing |
|---|---------------|------------|------------|-----------|--------------|---------------|
| BellRinger - Bell Ringers Fund | | | | | | |
| Restricted | 1,715 | 167 | 653 | — | — | 1,229 |
| Sub-total for BellRinger | 1,715 | 167 | 653 | — | — | 1,229 |
| BIRngrAcc - Bell Ringers Account | | | | | | |
| Restricted | 49 | 60 | 110 | — | — | — |
| Sub-total for BIRngrAcc | 49 | 60 | 110 | — | — | — |
| BlakFldHIT - St Johns Blakefield | | | | | | |
| Restricted | 17,268 | — | — | — | (106) | 17,162 |
| Sub-total for BlakFldHIT | 17,268 | — | — | — | (106) | 17,162 |
| CExpenses - Church Expenses Fund | | | | | | |
| Designated | 1,443 | — | — | — | (22) | 1,421 |
| Sub-total for CExpenses | 1,443 | — | — | — | (22) | 1,421 |

| | | | | | | |
|---|----------------|----------------|----------------|----------------|----------------|----------------|
| CurHouse - Curates House Fund | | | | | | |
| Designated | 270,000 | — | — | — | — | 270,000 |
| Sub-total for CurHouse | 270,000 | — | — | — | — | 270,000 |
| Door - Door Replacement Fun | | | | | | |
| Restricted | 620 | — | — | — | — | 620 |
| Sub-total for Door | 620 | — | — | — | — | 620 |
| EcclIPurpos - St Johns Ecclesiasti | | | | | | |
| Endowment | 65,742 | — | — | — | (986) | 64,755 |
| Sub-total for EcclIPurpos | 65,742 | — | — | — | (986) | 64,755 |
| Fabric - Fabric Fund | | | | | | |
| Restricted | — | 1,336 | 1,336 | — | — | — |
| Sub-total for Fabric | — | 1,336 | 1,336 | — | — | — |
| FilmClub - Film Club | | | | | | |
| Restricted | 1,851 | — | 423 | — | — | 1,428 |
| Sub-total for FilmClub | 1,851 | — | 423 | — | — | 1,428 |
| Friends - Friends of St Johns | | | | | | |
| Restricted | 2,630 | 967 | 500 | 418 | — | 3,514 |
| Sub-total for Friends | 2,630 | 967 | 500 | 418 | — | 3,514 |
| HSMITH - Henry Smith Charity | | | | | | |
| Restricted | 1,081 | 2,000 | 203 | — | — | 2,878 |
| Sub-total for HSMITH | 1,081 | 2,000 | 203 | — | — | 2,878 |
| KNGMISSION - Kingdom Mission Fund | | | | | | |
| Designated | 6,100 | 90 | — | — | — | 6,190 |
| Sub-total for KNGMISSION | 6,100 | 90 | — | — | — | 6,190 |
| Monument - Monuments Maintenanc | | | | | | |
| Restricted | 197 | — | — | — | (3) | 194 |
| Sub-total for Monument | 197 | — | — | — | (3) | 194 |
| MtngRoom - St Johns Meeting Roo | | | | | | |
| Endowment | 37,395 | 136 | — | 1,913 | (161) | 39,283 |
| Sub-total for MtngRoom | 37,395 | 136 | — | 1,913 | (161) | 39,283 |
| NOURSE - Nourse Fund | | | | | | |
| Restricted | 1,348 | — | — | — | — | 1,348 |
| Sub-total for NOURSE | 1,348 | — | — | — | — | 1,348 |
| ORGAN - Organ repair fund | | | | | | |
| Restricted | (1,792) | 6,984 | 5,193 | — | — | — |
| Sub-total for ORGAN | (1,792) | 6,984 | 5,193 | — | — | — |
| POffFlat - Parish Office and FI | | | | | | |
| Designated | 100,000 | — | — | — | — | 100,000 |
| Sub-total for POffFlat | 100,000 | — | — | — | — | 100,000 |
| Poor - Poor Fund | | | | | | |
| Restricted | 2,164 | — | — | — | (32) | 2,132 |
| Sub-total for Poor | 2,164 | — | — | — | (32) | 2,132 |
| SickPoor - Sick and Poor Fund | | | | | | |
| Restricted | 984 | — | — | — | (15) | 969 |
| Sub-total for SickPoor | 984 | — | — | — | (15) | 969 |
| SickPoorGn - Sick Poor and Gen Fu | | | | | | |
| Restricted | 2,689 | — | — | — | (40) | 2,648 |
| Sub-total for SickPoorGn | 2,689 | — | — | — | (40) | 2,648 |
| Tower - Tower Fund | | | | | | |
| Restricted | 887 | — | 887 | — | — | — |
| Sub-total for Tower | 887 | — | 887 | — | — | — |
| General - General fund | | | | | | |
| Unrestricted | 67,325 | 110,028 | 118,144 | (2,331) | — | 56,878 |
| Sub-total for General | 67,325 | 110,028 | 118,144 | (2,331) | — | 56,878 |
| Grand total | 579,696 | 121,768 | 127,448 | — | (1,365) | 572,650 |

8.1.5 Analysis of income and expenditure

| | | | | | Total | |
|--|--------------|------------|------------|-----------|-----------|-----------|
| | Unrestricted | Designated | Restricted | Endowment | This year | Last year |

8.1.6 INCOME AND ENDOWMENTS

8.1.6.1 Donations and legacies

| | | | | | | |
|---------------------------------------|--------|----|--------|---|--------|--------|
| 101 - Planned Gift Aid donation | 34,783 | — | — | — | 34,783 | 36,422 |
| 102 - Tax recovered | 8,385 | — | — | — | 8,385 | 9,621 |
| 103 - Planned giving (not Gift Aided) | 2,220 | — | 124 | — | 2,344 | 1,500 |
| 104 - Plate collections | 4,765 | — | — | — | 4,765 | 4,706 |
| 105 - Wall safe collections | 567 | — | — | — | 567 | 483 |
| 106 - Unspecified/sundry donations | 1,580 | — | 2,560 | — | 4,141 | 2,082 |
| 107 - Gift Aid donation (not regular) | 32 | — | — | — | 32 | 845 |
| 201 - Grants to general fund | 14,324 | 90 | 7,336 | — | 21,750 | 12,375 |
| 202 - Legacies | 1,200 | — | — | — | 1,200 | 1,113 |
| F1 - Friends donation | — | — | 967 | — | 967 | 460 |
| MPCC - Movement into PCC | — | — | — | — | — | 2,429 |
| Total | 67,856 | 90 | 10,987 | — | 78,932 | 72,036 |

8.1.6.2 Income from charitable activities

| | | | | | | |
|--|-------|---|-----|---|-------|-------|
| 203 - Fund raising and other sources | 2,590 | — | 361 | — | 2,951 | 6,439 |
| 203E - Fund raising Everyclick / Raise with Sby | 31 | — | — | — | 31 | 16 |
| 203F - Fund raising "Events Team" | 6,569 | — | — | — | 6,569 | 3,279 |
| Total | 9,190 | — | 361 | — | 9,551 | 9,734 |

8.1.6.3 Other trading activities

| | | | | | | |
|--|--------|---|-----|---|--------|--------|
| 203P - Fund raising printing | 597 | — | — | — | 597 | 385 |
| 2500 - Bellringers visiting bands | — | — | 167 | — | 167 | 103 |
| 402 - Rental income from church rooms/parking | 5,711 | — | — | — | 5,711 | 6,366 |
| 403 - Magazine | 2,406 | — | — | — | 2,406 | 2,189 |
| 404 - Wedding and funeral fees | 9,550 | — | — | — | 9,550 | 12,199 |
| Total | 18,265 | — | 167 | — | 18,432 | 21,241 |

8.1.6.4 Investments

| | | | | | | |
|--|----------------|-----------|---------------|------------|----------------|----------------|
| 301 - Interest and dividends | 3,015 | — | — | 136 | 3,151 | 2,925 |
| 302F - Rental from 1a Bromyard Road | 5,108 | — | — | — | 5,108 | 5,158 |
| 302H - Rental from Heron Close | 6,594 | — | — | — | 6,594 | 7,212 |
| Total | 14,717 | — | — | 136 | 14,853 | 15,295 |
| INCOME TOTAL | 110,028 | 90 | 11,514 | 136 | 121,768 | 118,307 |

8.1.7 EXPENDITURE

| | Unrestricted | Designated | Restricted | Endowment | Total This year | Last year |
|---|--------------|------------|------------|-----------|--------------------|-----------|
| 8.1.7.1 Raising funds | | | | | | |
| 3000 - Costs of fundraising | 1,621 | — | — | — | 1,621 | 625 |
| 3000E - Cost of fundraising (Events team) | 3,317 | — | — | — | 3,317 | 1,947 |
| Total | 4,938 | — | — | — | 4,938 | 2,572 |
| 8.1.7.2 Expenditure on charitable activities | | | | | | |
| 1001 - Mission Overseas | — | — | — | — | — | 320 |
| 1002 - Mission (International charities) | 230 | — | — | — | 230 | 150 |
| 1003 - Mission UK (e.g. Church Army) | 600 | — | — | — | 600 | — |
| 1004 - Mission local/christian/secular charity | 2,543 | — | 526 | — | 3,069 | 2,811 |
| HSOUT - Henry Smith donation | — | — | 100 | — | 100 | — |
| Total | 3,373 | — | 626 | — | 3,999 | 3,281 |
| 8.1.7.3 Other expenditure | | | | | | |
| 2001 - Parish Share to WDBF Ltd | 58,290 | — | — | — | 58,290 | 54,502 |
| 2002 - Clergy expenses | 904 | — | — | — | 904 | 1,175 |
| 2004 - Asst Curate expenses | 63 | — | — | — | 63 | — |
| 2005 - Heating/Lighting/Water/Cleaning | 7,407 | — | — | — | 7,407 | 9,916 |
| 2006 - Routine/minor maintenance | 5,981 | — | 1,336 | — | 7,316 | 7,145 |
| 2007 - Upkeep of services | 7,090 | — | — | — | 7,090 | 8,059 |
| 2008 - Upkeep of churchyard | 283 | — | — | — | 283 | 112 |
| 2009 - Costs of Parish Magazine and bookstall | 68 | — | — | — | 68 | 75 |
| 2011 - Maintenance/management/repair flat/house | 2,193 | — | — | — | 2,193 | 2,173 |
| 2015 - Security System/Major Church maintenance | 8,934 | — | 5,693 | — | 14,627 | 7,947 |
| 2016 - Verger/Organist/Choir/Bell ringers weddi | 4,700 | — | — | — | 4,700 | 5,475 |
| 2016B - Bell ringers expense budget | 24 | — | 110 | — | 134 | — |
| 2017 - Childrens Church | 52 | — | — | — | 52 | 170 |
| 207 - Maintenance/repair bells | — | — | 318 | — | 318 | 364 |
| 309 - Maintenance/repair Tower | — | — | 1,222 | — | 1,222 | 1,249 |
| 4000 - Administration | 10,331 | — | — | — | 10,331 | 10,134 |
| 4000I - Ecclesiastical insurance | 3,512 | — | — | — | 3,512 | 3,623 |
| Total | 109,833 | — | 8,678 | — | 118,511 | 112,119 |
| EXPENDITURE TOTAL | 118,144 | — | 9,304 | — | 127,448 | 117,973 |
| GRAND TOTAL | (8,116) | 90 | 2,210 | 136 | (5,680) | 334 |

• Report of the Independent Examiner

Independent Examiner's Report to the members/trustees of St John In Bedwardine Church, Worcester, Parochial Church Council.

I report on the accounts for the year ended 31st December 2018 which are set out on pages 2 to 12.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

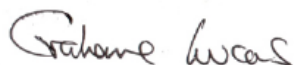
Independent Examiner's Statement

In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements

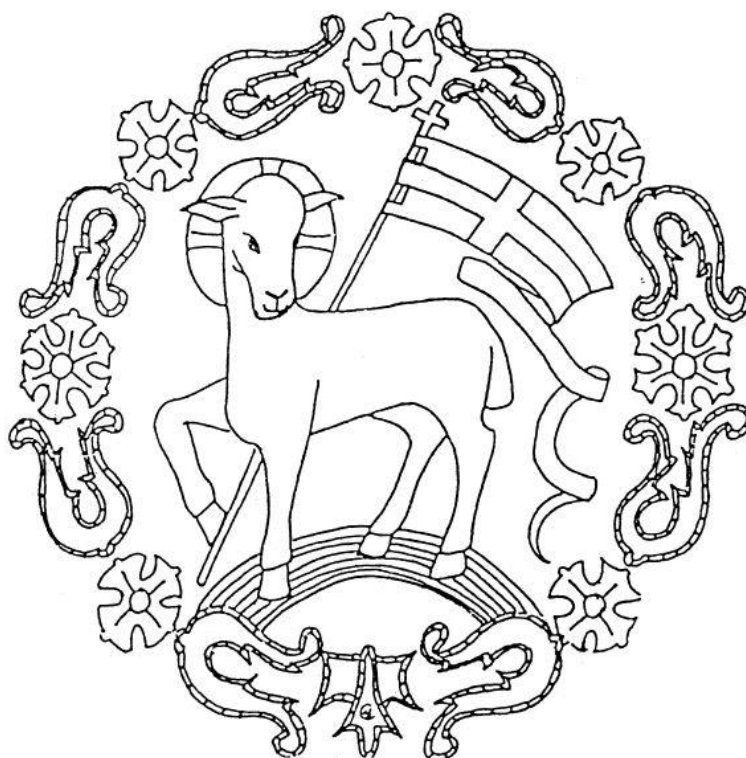
- to keep accounting records in accordance with s.130 of the 2011 Act; or
- to prepare accounts which accord with these accounting records have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Grahame Lucas
120, Laugherne Road,
St Johns
Worcester.
WR2 5LT
10th March 2019

Notes



St John's Church, Worcester

www.stjohninbedwardine.co.uk

Annual Reports booklet for St John-in-Bedwardine, April 2019